



युनाइटेड इंडिया इंश्योरेंस कम्पनी लिमिटेड  
United India Insurance Company Limited

ANNEXURE- C

क्षेत्रीय कार्यालय /Regional Office

आरिफ चैम्बर्स 1,द्वितीय एवं तृतीय तल, कपूरथला कॉम्प्लेक्स अलीगंज , लखनऊ  
Arif Chambers-1, 2<sup>nd</sup> &3<sup>rd</sup> floor, Kapoorthala Complex, Aliganj, Lucknow

**Financial BID**

**Note:** To be put in a separate envelope super scribing "FINANCIAL BID FOR BRANCH OFFICE 2 KANPUR".

**Ref:** Your advertisement in Newspaper/Company's website on ..... for requirement of Office space for your BRANCH OFFICE2 KANPUR, on Lease basis.

**I. Details of Owner:**

Name and address for communication with the Owner	
Telephone No.	
Mobile Number	
E-Mail ID:	
Address of the premises offered for lease (Clearly mention the floor /level)	

**II. Details of Rent claimed:**

a) Rent Rate per sq.ft. Carpet area (excluding balcony, common area, pillars, wall, toilets etc.)	Rs.....per sq.ft (carpet area)
b) Maintenance Charges payable, if any by the Lessee (Specify on monthly basis)	Rs.....per sq.ft (carpet area)
c) Any other charges payable by the lessee per month	Rs.....per sq.ft (carpet area)
d) Whether service tax payable by the lessee?	

**III. Terms of lease:**

a) Period of lease (5/10 or more years)	_____Years
b) Increase of rent after every 5 years	By_____%
c) Security deposit	

I/We agree to bear lease registration charges on 50:50 basis. I/We hold clear title to the property and the lease is offered in compliance of local rules and regulations.

I/We are aware that the 'RENT' (Item No. II-(a)) mentioned above will be inclusive of all amenities including Parking space, other conveniences, municipal taxes, rates/Surcharges & Cess etc.

It is my/our duty to pay the statutory liabilities/dues relating to the premises offered above, to the appropriate authority within the due date & the Company shall have no responsibility other than payment of the rent as mentioned above.

PLACE:

SIGNATURE

DATE:

NAME/SEAL

**Note:**

- This Financial bid should be sent in a separate envelope closed, sealed and super scribed "FINANCIAL BID FOR BRANCH OFFICE2 KANPUR "on it.
- Both the Technical and Financial Bid envelopes shall be put in a bigger envelope which will be super scribed "OFFER OF PREMISES FOR BRANCH OFFICE 2 KANPUR".